

NICKEL CENTRE MINOR HOCKEY ASSOCIATION

Revised April 27, 2008

CONSTITUTION

ARTICLE I: NAME

The name of this organization shall be the “Nickel Centre Minor Hockey Association”.

(Hereafter referred to as the “Association” or as “N.C.M.H.A.”)

ARTICLE II: AIMS

It shall be the aim of this Association to provide a wholesome experience, not only for the children participating, but also for the coaches, managers, parents, and the league officials. While our main interests shall always be in the individual and NOT in his hockey ability; sportsmanship, fair play, good citizenship, friendly competition, enjoyment, and full participation for all team members shall always be our principal intent.

The Association shall adopt the Initiation Program Curriculum to teach the fundamentals of hockey and fair play in a fun environment. Pre Novice level hockey programs shall be known as Initiation and all those involved in on ice instruction will have completed the “Initiation Program Instructors Program”.

The Association shall foster this belief: “That it is the right of each child to have an equal opportunity to play”.

All decisions of the Association shall be tempered with reason and shall consider the rights of the individual and the team.

It is our belief that this atmosphere will provide the greatest enjoyment and a wholesome experience for all concerned.

That the CHA 10 step process be appropriately adopted into these sections. This pertains to coach selection and “Code of Conduct”.

ARTICLE III: MEMBERS

Any person of 18 years of age and over, and not playing in the NCMHA, and providing they were a member in good standing the previous year, may become a voting member of the Association upon giving their name to the Secretary.

A member in good standing shall be: A resident of Nickel Centre and any non resident who's child participated in the N.C.M.H.A.'s program, who's primary goal is to promote good sportsmanship and fair play for all players, parents, and the executive members. This member shall not be in arrears to the Association. All members in good standing shall represent the Association with a positive attitude.

ARTICLE IV: OFFICERS

An Executive Committee who are residents of Nickel Centre, will conduct the affairs of this Association and this Committee will consist of:

- a) President
- b) Vice-President (2)
- c) Immediate Past President
- d) Secretary
- e) Treasurer
- f) Directors (10), two of whom shall be the Senior Directors from the previous year's (i.e. Senior Directors shall be the Directors receiving the majority of votes at the past election).
- g) Equipment Manager
- h) Fund raising Chair

ARTICLE V: DUTIES OF EXECUTIVE

Section 1:

The President shall:

- a) Preside at all Executive meetings.
- b) Appoint all Committee Chairmen, with the exception of the Convenor and Budget Committees.
- c) Call all special meetings.
- d) Be an official member of all Committees.
- e) The president shall, at his discretion, appoint a Chairperson for Committees mentioned under Article VI, Section 1 through 5; any interested person from the Association, but not serving on the present executive body.

Section 2:

The Vice-Presidents shall:

- a) Assume all duties of the President in the President's absence.
- b) Chair the convenor's Committee
- c) Allocate all ice times approved by the Board of Directors.
- d) The Vice-Presidents will alternate duties in the President's absence.

Section 3:

The Immediate Past President shall:

- a) Act in advisory capacity as a full voting member.
- b) Accept such appointments as may be required.

Section 4

The Secretary shall:

- a) Keep records of all the Executive Committee business.
- b) Keep records of the properties of N.C.M.H.A.
- c) Prepare an annual report.
- d) Issue all notices of meetings.
- e) Control the regular publicity releases, advertising and records of season play.

The Treasurer shall:

- a) Keep all financial records.
- b) Maintain and submit a financial report for each Executive meeting.

The Directors shall:

- a) Attend all Executive meetings as full voting members.
- b) Except appointments to special Committees.
- c) All elected Executive members must accept at least one appointment — refusal to do so will result in automatic dismissal from the executive.

ARTICLE VI: COMMITTEES

Section 1:

Convenor's Committee shall be chaired by the Vice-President's and shall consist of Convenors from all teams in the N.C.M.H.A. This committee shall be responsible for:

- a) Maintaining an up to date list of team personnel.
- b) Keeping the Secretary supplied with all records of the Committee, including up to date team rosters.

Section 2:

Registration Committee: A Chairperson will be appointed by the President from the Board of Directors, and shall act in the capacity of Registrar. The members of the Committee shall be the Convenors of all Leagues operated by N.C.M.H.A.

The Committee shall be responsible for:

- a) Collecting all registration fees and issuing receipts upon payment.
- b) Initial registration of players.

Section 3:

Awards Committee: The President and Executive Committee of N.C.M.H.A. shall:

- a) Plan, organize and conduct an Annual Awards Night, as a wind up for the N.C.M.H.A.
- b) Keep a record of the holders of all N.C.M.H.A. awards.
- c) Have trophy plaques suitably inscribed each year.
- d) Order a sufficient number of awards for all teams providing funds are available.
- e) Recommend any additional awards to the Executive.

Section 4:

Protest and Discipline Committee: Shall consist of the President, the immediate Past President, the Vice-Presidents, the Referee in Chief, and the Convenor of the League involved and shall deal with all disputes and disciplinary action as required.

Section 5:

N.O.H.A. Committee: The Vice-President shall be elected at the Annual meeting. The committee shall consist of at least four other members from the Board of Directors.

The Committee shall be responsible for:

- a) The selection and recommendations of Managers and Coaches for upcoming season to the new incoming Executive. Recommendations to be approved by the Executive, “this selection shall be by secret ballot and all applicants shall remain eligible until the successful applicant has at least a majority of one. (Revised AGM 2008)
 1. By March 30th, all N.O.H.A. Coaching and Managerial positions are advertised on three separate occasions in a local newspaper sports column. Deadline for all application(s) shall be March 30th. (Revised AGM 2008)
 2. Before any coaching and managerial position is filled, the person applying must have an interview.
Final selection of coaches and managers to be made by May 30th. Any position not filled by May 30th shall continue to be advertised until June 30th with a final decision of any subsequent applicant(s) made by the Executive by August 1st. The Executive will decide what to do regarding any division(s) with no successful coaching applicant(s) following the August 1st deadline at their next scheduled Executive meeting following the August 1st deadline. (Revised AGM 2008)
 3. The N.O.H.A. Vice-President shall call two meetings, one prior to October 1st of the hockey season. This meeting will be attended by all N.O.H.A. managers.
 4. And/or Coaches, and all N.O.H.A. Directors.
- b) Settling of disputes, which may arise amongst N.O.H.A. teams.

- c) There can be only one (1) N.O.H.A. second year and one (1) first year team in each division with the approval of the Executive. If there are not enough players to ice both a competitive second year team and a competitive first year team, then we will ice either a major or minor team depending on the availability of competitive N.O.H.A. players.
- d) All teams to submit a budget prior to the start of the season and a financial statement post season to the Vice-President responsible.

ARTICLE VII: ELECTIONS

Section 1:

The election of officers shall take place at the Annual Meeting.
Notice of Annual Meeting to be two months prior to the Annual Meeting.

Section 2:

No person can hold office unless elected at the Annual Meeting.

EXCEPTION - See Article IX, Section 1

Section 3:

Nominations for the offices shall be received from the floor, at the Annual Meeting.

Section 4:

The officers of the Executive shall be elected to the body for a period of one year, with the exception of the two senior directors, who shall be elected for two years. (See Article IV, - f).
The Treasurer shall be elected for a two-year term.

The President shall remain on the Executive as Immediate Past President.

Section 5:

Voting at the Annual Meeting shall be by secret ballot.

Section 6:

The new Executive shall take over immediately after the Annual Meeting. The old Executive, however, would preside over the banquet.

ARTICLE VIII: PROCEDURES

Section 1:

At the first regular meeting of the Executive, the President shall appoint all Committee chairpersons.

Section 2:

The meeting quorum shall be a simple majority of the Executive Committee.

Section 3:

An agenda for each meeting shall be prepared. Anyone wishing to speak on a subject shall contact the Secretary, Treasurer, or President in writing or by phone 48 hours prior to the meeting to have their names added to the agenda. The agenda shall be adhered to, however, at the discretion of the President items not on the agenda shall be heard.

The order of business for all meetings shall be:

- a) Reading of the Agenda by the President.
- b) Introduction of guests.
- c) Reading of the minutes.
- d) Business arising from the minutes.
- e) Treasurer's report.
- f) Reading of correspondence.
- g) Business arising from correspondents.
- h) Reports from Committees and Convenors.
- i) Business on the agenda.
- j) Date for next meeting and adjournment.

Section 4:

The Executive Committee shall be governed in the conduct of its meeting by regular parliamentary procedure.

Section 5:

A member of the Recreation Committee shall act in an advisory capacity at all Executive and General meetings.

ARTICLE IX: VACANCIES

Vacancies of any office shall be filled by appointment by the President, subject to the approval of the Executive Committee.

ARTICLE X: FISCAL YEAR

The fiscal year of the N.C.M.H.A. shall be from Annual Meeting to Annual Meeting.

ARTICLE XI: AMENDMENTS

Amendments to the Constitution shall be in writing and must be presented to the Executive at least 30 days prior to the Annual Meeting and shall be duly moved and seconded. Two-thirds (2/3) vote required.

ARTICLE XII: BY-LAWS

Section 1:

The rules of play as set down by the N.C.M.H.A. and C.H.A. shall govern play in all series and tournaments.

Section 2:

The behaviour and conduct of all participants in the Association is the responsibility of every member of N.C.M.H.A. and all infractions shall be brought to the attention of the Protests and Discipline Committee.

Section 3:

Copies of the constitution shall be available at the Recreation Office and at the N.C.M.H.A. office.

Section 4:

- a) A registration fee shall be determined at the Executive Meeting prior to registration.
- b) All children must register with the N.C.M.H.A. before trying out for N.O.H.A. teams registered and/or sponsored by the Association.
- c) There shall be no refunds for players who quit playing any time after registration.

Section 5:

Any person connected to the N.C.M.H.A. may solicit funds for any Minor Hockey function only after approval by the Executive Committee.

Section 6:

Amendments to the BY-LAWS may be brought forth at any regular Executive Meeting in the form of a notice of motion. All Executive members must be informed of the notice of motion. Two-thirds (2/3) majority vote required.

Section 7:

All players on house league teams to have equal ice time per game whenever possible with no discrimination as to their ability.

Section 8:

The official colours for Nickel Centre Minor Hockey N.O.H.A. teams shall be the Philadelphia Flyers colours, Home and Away. The Nickel Centre Minor Hockey Crest insignia will be that of Nickel Centre with the added wording Nickel Centre Minor Hockey. Only the official N.C.M.H.A. crest insignia is to be on the front of the sweater, with no other cresting allowed on the front of the sweater except that which may be dictated by the League or Association rules (i.e. Canadian flag).

Section 9:

That in order to promote the identity of Nickel Centre Minor Hockey Association all the N.O.H.A. teams to be called the same name, “**Flyers**”

That a banner be placed in a prominent location in the Arenas in Nickel Centre identifying the Association.

That all Nickel Centre Minor Hockey teams be identified as Nickel Centre . . . Regardless of sponsorship. That is not to say that a sponsor cannot be identified in the team name but only after Nickel Centre.

Section 10:

That the number 16 be retired from Nickel Centre Minor Hockey Association in memory of George Zalewski.

That the number 66 be retired from Nickel Centre Minor Hockey Association in memory of Troy Hull.

ARTICLE XIII: TOURNAMENTS

Section 1:

Teams failing to do assigned job for the tournament will be required to pay entry fee for the Tournament.

All N.O.H.A. teams will have responsibilities assigned for the N.O.H.A. Tournament.

Failure to comply with the above may lead to loss of practice privileges and or an entry fee for the tournament.

Section 2:

All protests must be in writing. The decision of the Tournament Committee shall be final.