



## Nickel Centre Minor Hockey Association

### **NOTICE OF MOTION**

**AMENDMENT TO:**

CONSTITUTION ARTICLE #: XII: BY-LAWS

BY LAW #: Section 11: Criminal Record Checks

REGULATION:

**SUBMITTED BY:** Shawn Rajotte

**SIGNATURE & DATE:**

April 27, 2021

**CURRENTLY READS:**

For the purpose of this bylaw and policy, coach and/or coaches shall include all head coaches, assistant coaches, trainers, managers, executive members and anyone else determined by the NCMHA Executive with the help of the Risk Management Tool "Appendix K" which is part of our Risk Management Policy. It is the policy of the Nickel Centre Minor Hockey Association (NCMHA) that all coaches shall be required to submit at their own expense a current Criminal Record Check which includes the Vulnerable Sector and, if required, Sex Offender Checks. Criminal Record Checks are valid for 4 years. Those coaches who have had a Criminal Record Check within the past 4 years will also be required to sign a "Criminal Offence Declaration" every year until such time a Criminal Record Check is required. A "Criminal Offence Declaration" is Page 11 of 12 a signed confirmation indicating you have not been convicted of a crime for which you have not been granted a pardon or, a conditional or absolute discharge for which there is a record in the Canadian Police Information Centre (C.P.I.C.) Data Bank for Criminal Records in the last 12 months. In the event that a coach cannot or will not sign a "Criminal Offence Declaration" the NCMHA will invalidate the individuals previous Criminal Record Check and any previous Criminal Offence Declarations. The individual will have to submit a new Criminal Record Check at his or her expense. Other details and procedures are listed in our "Risk Management Policy".

**PROPOSED AMENDMENT TO READ:**

For the purpose of this bylaw and policy, coach and/or coaches shall include all head coaches, assistant coaches, trainers, managers, executive members and anyone else determined by the NCMHA Executive with the help of the Risk Management Tool "Appendix K" which is part of our Risk Management Policy. It is the policy of the Nickel Centre Minor Hockey Association (NCMHA) that all coaches shall be required to submit a current Criminal Record Check, to be refunded by NCMHA, which includes, if required, Vulnerable Sector and/or Sex Offender Checks. Criminal Record Checks are valid for 3 years. Those coaches who have had a Criminal Record Check within the past 3 years will also be required to sign a "Criminal Offence Declaration" every year until such time a Criminal Record Check is required.

A "Criminal Offence Declaration" is a signed confirmation indicating you have not been convicted of a crime for which you have not been granted a pardon or, a conditional or absolute discharge for which there is a record in the Canadian Police Information Centre (C.P.I.C.) Data Bank for Criminal Records in the last 12 months.

In the event a coach cannot or will not sign a "Criminal Offence Declaration" the NCMHA will invalidate the individuals previous Criminal Record Check and any previous Criminal Offence Declarations. The individual will have to submit a new Criminal Record Check at his or her expense. Other details and procedures are listed in our "Risk Management Policy".

**RATIONALE:**

It should not cost money to volunteer for an organisation and refunds should be consistent year over year. This will allow NCMHA to properly reimburse volunteers consistently.

Motioned by:

Seconded by: